

Using the Library's Online Catalog:

At last, Immanuel's library is online! This welcome change brings an automated system so patrons can search the library catalog online by author, title or keyword.

On the church's website, the library can be accessed on the drop-down menu from the "Community" tab. You can also access the page directly through the "Library" link in the footer bar on any page of the church's website.

- ⇒ To browse the website on your desktop computer: click on "IBC Library Catalog" or "Go to Online Catalog."
- ⇒ To browse the website on your phone: click on Online catalog, then click on full OPAC.

Our program is powered by Atrium and it is called OPAC – Online Public Access Catalog.

Searches can be made through the search box at the upper left or the larger box at the lower right.

The "featured" carousel illustrates recent additions and the "featured" box shows those same books individually. Click on any book to see details.

To log into a personal account:

- ⇒ Fill in your username: last name, first name.
- ⇒ Default password is "book."
- ⇒ Click "my items" and you can see books you have checked out or reserved as well as your account.
- ⇒ Under the "account" tab, you can create your own password.
- ⇒ Be sure to log off when finished.

To reserve a book for checkout:

- ⇒ Click item's title to see details.
- ⇒ Click holdings tab.
- ⇒ Click reserve button on right.
- ⇒ Confirm reservation ("ok" button at bottom right).

Remember: when the church office is open during the week, access to the library is available. Also, if you would like to pick up a book at the entrance to the office, email library@ibcnashville.org and the book will be waiting for you.

To browse the children's/juvenile collection, click on "Vizzy," the blue KidZviZ icon at upper right. Click on lighthouse icon to return to main menu.